

PRINT DIRECTIONS IMMEDIATELY

The Diocese of Fond du Lac provides access to online courses on several prevention topics as it strives to be a safer church. All courses are available. Which courses you need to take depends on your role in church work. If there are any questions, call the Diocesan Office at (920) 830-8866 for clarification.



ENROLL WITH PRAESIDIUM ACADEMY

1. Visit diofdl.org/prevention then click **Sign In**.
2. On the sign-in page, click the 'Given a code to create an account' link.
3. Enter first name, last name, email, create and confirm password.
Record PASSWORD _____ for future reference.
4. Enter **reg-episdiodefonddulac-334-diocese** code then click **Validate**.
5. Agree to terms and conditions then click **Redeem**.
 - a. If you see a message that the code has already been redeemed, you previously enrolled. Click 'Already a Member? Sign In' link above the name boxes.
6. Answer a few questions then move on to the Academy Dashboard.

PREPARE TO TAKE COURSES

- **Right place, right time** – Set conditions for learning of no interruptions, texts, or distractions. Plan 10-15 minutes for each course. Best practice is only two/ three courses each session.
- **Take your time** – Be patient. Read carefully to fully understand content. Absorb what you've learned. Finish each course completely in one sitting.

SIGN IN TO PRAESIDIUM ACADEMY

1. Visit diofdl.org/prevention then click **Sign In**.
2. Enter email and password (use 'Forgot your password' link if needed).
3. Scroll down for courses you have taken or are in progress in 'My Learning' tab.
4. Scroll down more to 'Browse' which lists every course in every language.
ENG=English, ES=Spanish and FR=French.
5. A list of courses you need to take are provided on the next pages of this document.
6. When courses are complete, you may save or print a completion certificate for yourself or your congregation (Certificates > View Certificate).

COURSES NEEDED

Courses needed depend on your role in church work. There are in two areas: child abuse prevention and adult misconduct prevention. Additional courses are available to take to create a safer church. Some congregations or entities may ask you to complete one or more of these courses as well.

Child Abuse Prevention Courses

Working with children and youth in a church setting.

SET A: All persons who completed child abuse prevention courses more than three years ago.

- Safe Church, Safe Communities - Universal Training: Introduction & Theological Background**
- Abuse Prevention Refresher**
- Know Your Policies: Episcopal Diocese of Fond du Lac**

SET B: All persons who have not completed child abuse prevention courses in Praesidium Academy.

B1—Those volunteers working occasionally with children or youth under supervision (for example, a Sunday School teacher, occasional nursery volunteer, or an adult assisting with youth group).

- Safe Church, Safe Communities - Universal Training: Introduction & Theological Background**
- Abuse Risk Management for Volunteers**
- Know Your Policies: Episcopal Diocese of Fond du Lac**

B2—Those volunteers working regularly with children or youth (for example, a Sunday School director, regular nursery worker, youth group volunteer, or summer camp staff).

- Safe Church, Safe Communities - Universal Training: Introduction & Theological Background**
- Meet Sam**
- It Happened to Me**
- Preventing Sexual Activity Between Young Children**
- Keeping Your Church Safe**
- Social Media Safety**
- Know Your Policies: Episcopal Diocese of Fond du Lac**

B3—Clergy or lay employees.

- Safe Church, Safe Communities - Universal Training: Introduction & Theological Background**
- Meet Sam**
- It Happened to Me**
- Preventing Sexual Activity Between Young Children**
- Keeping Your Church Safe**
- Social Media Safety**
- Know Your Policies: Episcopal Diocese of Fond du Lac**
- Duty To Report: Mandated Reporter**

SET C: Those persons who work with children or youth in a special setting.

C1—Diocesan summer camp.

- Keeping Your Overnight Camp Safe**
- Social Media Safety**
- Safe Church, Safe Communities - Specialty Training: Bullying**

C2—Day long or multi-day activity (example, Vacation Bible School).

- Keeping Your Day Camp Safe**

Adult Misconduct Prevention Courses

Working with adults in a church setting.

SET D: Those persons in a church leadership position (for example, a warden, vestry member or ministry leader).

- Safe Church, Safe Communities - Universal Training: Introduction & Theological Background**
- Safeguarding God's People: Preventing Sexual Exploitation in Communities of Faith for Congregations**
- Safeguarding God's People: Preventing Sexual Harassment for Workers**
- Know Your Policies: Episcopal Diocese of Fond du Lac**

SET E: Those persons who work with adults in a special setting.

E1—Those persons who work regularly in a specialized ministry (example, feeding program, thrift shop).

- Safe Church, Safe Communities - Universal Training: Introduction & Theological Background**
- Safeguarding God's People: Preventing Sexual Exploitation in Communities of Faith for Ministries**

E2—Clergy and lay employees who supervise other church workers.

- Safe Church, Safe Communities - Universal Training: Introduction & Theological Background**
- Safeguarding God's People: Preventing Sexual Harassment for Managers & Supervisors**

Additional Courses

Additional courses for a safer church.

Some congregations or ministries may require completion of one or more of these courses.

- Policies: The Episcopal Church Model Policy for the Protection of Vulnerable Adults**
- Policies: The Episcopal Church Model Policy for the Protection of Children and Youth**
- Recognizing Abuse and Exploitation in Elder Serving Programs**
- Safe Church, Safe Communities - Specialty Training: Pastoral Relationships**
- Safe Church, Safe Communities - Specialty Training: Power and Relationships**
- Safe Church, Safe Communities - Universal Training: Abuse & Neglect**
- Safe Church, Safe Communities - Universal Training: Bullying**
- Safe Church, Safe Communities - Universal Training: Healthy Boundaries**
- Safe Church, Safe Communities - Universal Training: Inclusion**
- Safe Church, Safe Communities - Universal Training: Organizational Rules & Policies**
- Social Media Safety**